



CSPG Foundation - Funding Application Guidelines

The CSPG Foundation is governed by its “Amended and Restated Trust Deed”. The Deed states that the foundation was established “.... for the purpose of supporting and funding petroleum geoscientific education in Canada”.

The CSPG Foundation will not fund programs or activities that are outside of its purpose as defined by the Deed, or that are commercial in nature (i.e.; income generating).

Criteria for applications for funds from the CSPG Foundation

For a program, project or person to receive funding from the CSPG Foundation, it must *advance petroleum geoscientific education*.

To apply for funding please

- Complete an Application for Funding

Applications can be emailed to foundation@cspg.org or mailed to:

CSPG Foundation
150, 540 – 5th Avenue SW
Calgary, AB T2P 0M2

If funding is granted the CSPG Foundation requires:

- Records of the administration of the funds and results or proof of the project (i.e.;, articles, photos, statistics...etc.).
- Two electronic photos or images that can be used for promotional purposes.
- Funds may only be used in the manner outlined in this application. Any unused funds must be returned to the CSPG Foundation within 90 days of project completion.
- Acknowledgment of funds using the logo at the top of this application. For an electronic version please email us at foundation@cspg.org

Guidelines to understanding what is considered “Petroleum Geoscience”

The term “geoscience” is an umbrella for numerous disciplines related to the investigation of the Earth. Although the major associated fields are geology and geophysics, there are many others including petrophysics, hydrodynamics, reservoir engineering, physical geography, oceanography and atmospheric studies.

The term “petroleum geoscience” denotes a subdivision of the geosciences with the distinction being that there must be some actual or direct line of sight relationship between that portion of an individual geoscience and the presence of hydrocarbons.

Petroleum itself, as used here, includes the carbon-based crude oil, natural gas and bitumen in their natural forms regardless of their biogenic or non-biogenic origin.

Timing and submission of applications

Completed applications must be received at least 90 days prior to your event. If your event is in July or August applications must be received no later than May 15. CSPG Foundation trustees meet quarterly and applicants will be contacted within two weeks of the approval meeting.

CSPG Foundation

Application for Funding

"Advancing petroleum geoscientific education"

Contact information of Organization/ Group		Project Name:	
Legal Name:			
Mailing Address:		Project Contact Person	
City/Town		Name:	
Province, Postal Code		Position:	
Telephone number:		Telephone number (if different):	
Email Address:		Email Address (if different):	
Project Budget			
Total Funding Requested:			
Total expected contribution from other sources:			
Total Project Budget:			
What is the time period that the requested funding will cover:			
What date is the requested funding required:			
Has the CSPG Foundation provided funding to this project in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how much per year? (going back up to 3 years)			
How will funding from the CSPG Foundation be spent? What will funding from the CSPG Foundation be spent on? How much of the money is going to cover non-core costs such as transportation or catering? (Be specific)			
About your Organization/Group			
Do any of the following apply to your Organization/ Group?			
<input type="checkbox"/> Registered Charity	<input type="checkbox"/>	Non-Profit Organization in Canada	
CRA Business Number:	<input type="checkbox"/>	None of the above	
<input type="checkbox"/> Other, specify:			

Briefly describe the primary work of your Organization/Group. (i.e.;What is its mission? Whom does it serve?)

Project Details

Who is your target audience? (i.e.; K-12, post-secondary, petroleum geologist community, public,...etc.)

How many people will directly benefit from your project? (Provide your best estimate)

What level of audience will your project effect? (check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Local | <input type="checkbox"/> Inter-Provincial/Territorial |
| <input type="checkbox"/> Municipal | <input type="checkbox"/> National |
| <input type="checkbox"/> Provincial/Territorial | <input type="checkbox"/> International |

Briefly describe the purpose of the project and/or its main goal(s)/objective(s).

Is the purpose or the goal(s)/ objective(s) of your project covered by other related agencies or government funds?

Yes No If yes, to what extent?

Briefly summarize how the project will be executed and expected results.

When can the CSPG Foundation expect to hear about the results of the project? Describe how the project will verify and report that the funds have been expended in the manner requested and approved.

How will funds provided to this project by the CSPG Foundation contribute to advancing petroleum geoscientific education?

Legal Signing Officers			
Title	Name	Signature	
<p>I/We declare that: the information in this application is accurate and complete; this application is made on behalf of, and with the approval of, the organization whose name appears on the first page of the application; this organization undertakes, if financial assistance is granted, to provide financial statements and reports on results.</p>			
<p>I have the authority to bind the corporation/organization.</p>			
Applicant Name (please print)	Position/ Title	Signature	Date